

Translational Research Grants Scheme

Guide for applicants seeking Clinical Excellence Commission partnership

This guide is for applicants seeking partnership or involvement from the Clinical Excellence Commission (CEC) in Translational Research Grants Scheme (TRGS) proposals.

About the CEC

The CEC is the primary entity for clinical governance and safety assurance across NSW Health. We lead and monitor health system safety by embedding and maturing NSW Health safety system model and strategically partnering with health entities and consumers to foster safe care. The CEC has a system wide leadership role in safety and improvement, with a focus on learning. It provides independent guidance and advice on clinical safety, and responds rapidly when system-wide issues arise.

TRGS applicants are encouraged to identify and engage with relevant partners and agencies for the effective delivery of their research project and implementation of the outcomes in NSW.

To facilitate meaningful engagement, review and support of applications in a timely manner, an early and ongoing dialogue is required with the relevant CEC team(s) when a partnership request is made.

Confidentiality

The CEC maintains confidentiality through limited sharing of proposal information to only those necessary to comment on support and endorsement. We may also share proposals with research managers from other NSW state-level organisations (ACI, eHealth NSW, HETI, Cancer Institute NSW, NSW Health Pathology) where we think the project is a better fit or complementary fit for the work those agencies lead.

Levels of partnership

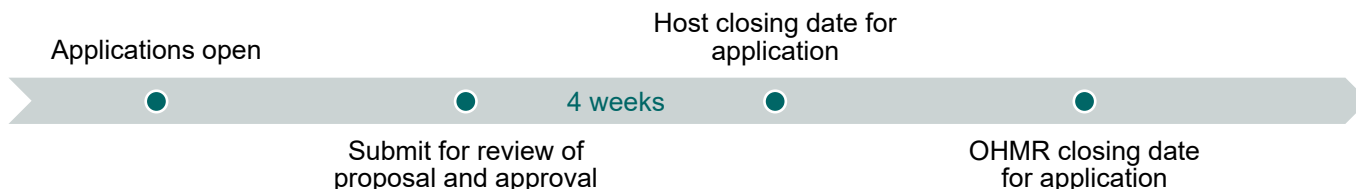
The figure below outlines the different levels of partnership with the CEC that TRGS applications may consider when approaching the CEC for support.

Inform	Consult	Involve	Collaborate
<ul style="list-style-type: none">•Regular updates provided to CEC•Results may inform future CEC policies and programs	<ul style="list-style-type: none">•Research team seeks advice from CEC on an as-needed basis for safety and quality issues•General advice on scale up and spread, stakeholder engagement	<ul style="list-style-type: none">•CEC actively contributes to an advisory committee, steering committee and/or working group•CEC actively supports knowledge dissemination among networks	<ul style="list-style-type: none">•CEC contributes to the co-design of the project, or analysis of findings•Findings can be directly integrated into CEC policies and programs to support implementation

Translational Research Grants Scheme

Guide for applicants seeking Clinical Excellence Commission partnership

Timeline



1. Early engagement

Applicants seeking CEC partnership or involvement in their TRGS proposals should discuss their proposal with the relevant CEC team whilst the application is in draft form. The CEC Partnerships and Knowledge team can direct requests to the relevant team.

2. Review of proposal

Applicants should send their draft TRGS application to the CEC to allow time to review the proposal. The application should document the CEC's role and resource commitment, outlining:

- The person or team at the CEC contacted
- The level of CEC support requested
- The anticipated time commitment required from CEC staff.

Requests for partnership must be sent to the CEC **no later than 4 weeks prior to the host organisation closing date** for applications. Please include CEC-Knowledge@health.nsw.gov.au in your correspondence.

3. Partner approval

Applications listing CEC as a partner organisation require the approval of the Chief Executive and/or Director. CEC staff must prepare a partnership proposal form and brief to discuss the request prior to approval.

Requests for CEC partnership/involvement will be assessed on the following criteria:

- Alignment with the [CEC Strategic Plan](#)
- Alignment with specific priorities within the partnering team or business unit
- The feasibility of participation from the CEC.

A decision on CEC partnership or involvement will be provided to applicants in writing.

For general research enquiries, and to provide feedback on this process, please contact: Principal Lead, Partnerships and Knowledge: CEC-Knowledge@health.nsw.gov.au

Acknowledgement: The Clinical Excellence Commission acknowledges the Agency for Clinical Innovation in the development of this guide. This document is based on the "Translational Research Grants Scheme: Guide to applicants seeking ACI endorsement" published in 2018.